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MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY

EXTENSION SERVICES AND OUTREACH

Date: 6/9/2026

First Quater REPORT 1st July 2026

S/N	Date	Activity	Details
1	**3rd – 6th Aug, 2026**	**Attendance and Presentation of Section performance during the Workshop Meeting on Productivity Mainstreaming**	**Venue: GOLF HOTEL, KAKAMEGA** 1) Re-equip productivity champions with elaborate content on data collection, measurement, and analysis for the FY 2025/2026. 2) Strengthen institutional strategies for productivity improvement. 3) To compile evidences for the 4th quarter prioritized productivity improvement countermeasures 4) Review productivity metrics and establish 2026/2027 metrics Outreach Productivity Score: 100%
2	**31st July, 2026**	**Attended and Participated in the workshop to Plan For Mmust's Participation in 3rd Kenya Quality Awards – 2026 organised by Quality Assurance**	**Venue: GOLF HOTEL, KAKAMEGA** Planning for MMUST's participation in the 3rd Kenya Quality Awards (KQA) 2026 Edition, organized by Kenya Bureau of Standards (KEBS).
3	1st July-6th Sept 2026	**School Visits to MMUST and Dissemination:** 1. St.Kizito Mayanja Mixed Senior School, Bungoma,Kimaeti Sub-County 2. RCEA Kuinet-Mixed School, Eldoret, Soy-Sub County 3. Namawanga Bahai Senior School, Bungoma, Kimilili Sub-County	**Venue: MMUST, KAKAMEGA** The students were guided through various academic sections in MMUST. The number of students attended to by MMUST staff are: 1. St.Kizito Mayanja Mixed Senior School: 95 2. RCEA Kuinet-Mixed School: 41 3. Namawanga Bahai Senior School: 96
4	28th July 2026	**Events Committee Meetings**	**Venue: ABA 006** 1. Address request for use of facilities by external stakeholders and costing (IGU) 2. Training of committee members

5	12th Aug 2026	Endowment Oversight/Scholarship Committee Meetings	**Venue: DVC PRI Office** 1. Responsibilities of the committee 2. Terms of Reference of the Committee 3. Status of the endowment funds 4. Policy and Procedure Manual 5. Scholarship eligibility criteria
6	19th Aug 2026	MMUST/Germany's Liberating Education Organization (LEO) GUG Partnership Meeting	**Venue: VC's BOARDROOM** 1. MMUST officially signed a Memorandum of Understanding (MOU) 2. Received a donation of 30 computers from Germany's Liberating Education Organization (LEO) GUG.
7	20th Aug 2026	Visit to Nabongo Mumia Kingdom together with Germany's Liberating Education Organization (LEO) GUG team	**Venue: Nabongo Mumia Kingdom, Matungu** 1. Appraise on the historical heritage of the Wanga people 2. Courtesy call to the King 3. Discussion on areas of possible collaboration by three parties – MMUST, LEO and the Kingdom.
8	**3rd Sept 2026**	Events Committee Meetings: The Max Factor Network (TMFN) Events	**Venue: ABA 006** 1. Address request for use of facilities by TMFN and costing (IGU) 2. Training of committee members
9	23rd July 2026	Students Mentorship	**Venue: Mukumu Boys** 1. Form four students mentorship by MMUST delegation led by Dr Mbete. 2. Career guidance and marketing (DCCM/Marketing)
10	24th July 2026	Students Mentorship by AWSE	**Venue: Cardinal Otunga Girls Senior School** 1. Form four students mentorship by MMUST delegation led by AWSE. 2. Career guidance and marketing (KUCCPS/DCCM/Marketing)
11	22nd - 26th July 2026	Participation in the 2026 Agricultural Society of Kenya (ASK) Kisumu National Show	**Venue: Kisumu** Showcases Innovations from MMUST led by Prof Ngacho, DVC PRI
12	28th July 2026	Students Mentorship by AWSE	**Venue: Mahiakalo Senior School, Kakamega** 1. Form four students mentorship by MMUST delegation led by AWSE & Coordinator O&ES. 2. Career guidance and marketing (KUCCPS/DCCM/Marketing)

13	28th -31st July 2026	Chief Musembi Primary School & Approved School MMUST Project Site visit	**Venue: Chief Musembi Primary School & Approved School, Kakamega** Projects Progress assessment by Coordinator O&ES, together with Mr. Osaka from Estates. Mr Osaka was the liason person referred to me by the DVC A&F vide proposal letter dated 30/6/2026 and 17/6/2026 and attended to by DVC A&F on 23/7/2026.
14	28th July 2026	Guest Speaker and Mentorship at Kaimosi Boys Senior School during AGM	**Venue: Kaimosi Boys Senior School, Vihiga** 1. Vice Chancellor Addressed parents, students, teachers and other stakeholders on various education matters. 2. Addressed MMUST programmes
15	10th July 2026	Guest Speaker and Mentorship at Shabwali Primary & JSS School during ICT donation event	**Venue: Shabwali Primary & JSS School, Shinyalu, Kakamega.** Outreach and Extension Services Coordinator Addressed parents, students, teachers and other stakeholders on various education matters. Primary population: 385 JSS: 102 Teachers: 16
16	18th-19th July 2026	Teacher Capacity Building Workshop on STEM and Astronomy	**Venue: Shekinah Garden Kajulu, Kisumu.** MMUST staff including Prof. Ndinya, Dr. Rapando, Dr. Ayoti and Dr. Amuyunzu engaged 21 teachers from Kisumu county on matters of STEM and Astronomy for two days.
17	28th July 2026	Request for the appointment of Outreach and Extension Services section Champions and committee	**Venue: MMUST Kakamega** Internal memo from Coordinator - Outreach and extension services to UMB Chairman through DVC PRI. DVC PRI gave his comment for changes on 31/7/2026.
18	13th July 2026	Document delivered by school HOI.	**Venue: MMUST Kakamega** Received copy of letter requesting for classroom renovation at Shabwali Primary from the head of institution (HOI).
19	28th July 2026	Citizen TV Day Break Show	**Venue: MMUST Kakamega (Online)** The Vice Chancellor, Prof Solomon Shibairo was a guest speaker on Day Break TV show to discuss the New Funding Model together with Hon Julius Kipbiwott Melly and two others.
20	30th July 2026	*Vuuka* FM Radio Show	**Venue: MMUST Kakamega (Online)** The Vice Chancellor, Prof Solomon Shibairo was a special guest during the *Vuuka* Vuche

			show to discuss the topic: ***Beyond the Lecture Hall & MMUST.***
21	31st July 2026	*Mulembe* FM Radio Show	**Venue: MMUST Kakamega (Online)** The Vice Chancellor, Prof Solomon Shibairo was a special guest during the *Mulembe* show to discuss the topic: ***Beyond the Lecture Hall & MMUST.***
22	8th July 2026	Request for office Furniture from DVC A&F	**Venue: MMUST Kakamega** A Memo dated 8/7/2026 was written to DVC A&F and an advice given to us on 29/7/2026.
23	13th-14th Aug 2026	Household Fumigation against the Jigger Flea	**Venue: Ikolomani, Kakamega** Engaged the Public Health office at the Eregi Health Centre, CHPs and community on fumigation. About sixty houses were fumigated.
24	15th Aug 2026	Ward-wide Treatment of Jigger infested patients at Shanjetso, Ikolomani Subcounty in Kakamega.	**Venue: Shanjetso, Kakamega** Delegation of MMUST in partnership with Suraj Foundation, Directorate of medical services (Kakamega County) and local leadership: 1. Sensitised the community about the jigger, prevention and hygiene. 2. Treated patients using the innovative medicine from MMUST. 3. Provided footware and foodstuffs to participants.
25	24th Aug 2026	The First-Year Students 2026: Masinde Muliro University Of Science And Technology (MMUST)	**Venue: Graduation Square, MMUST Kakamega** Gave an orientation talk to all first years on matters of outreach and extension services. Also addressed Clubs and Societies. I gave the vote of thanks. The event was presided over by the DVC PRI.
25	14th July 2026	Performance Contract Pre-Negotiation Meeting	**Venue: MMUST Kakamega** Coordinator Outreach & Extension Services presented the proposed PC targets and 4 targets were adopted (Condensed to 3 PC targets): 1. Two boda boda sheds constructed and three classrooms renovated 2. Two Medical Camps on Communicable and None Communicable Diseases

			3. Five Community-Based Organisations (CBOs) trained on financial management skills.
26	23rd July 2026	Data for computing the Productivity Mainstreaming Metrics for the 2025/26 financial year	**Venue: MMUST Kakamega** Compiled and submitted data required to compute the Productivity Mainstreaming Metrics for the 2025/26 financial year to the office of the Coordinator (Productivity Mainstreaming).
27	29th July 2026	Meeting with WECOFA Leadership	**Venue: WECOFA Office MMUST Kakamega** Met the WECOFA team who brought forth issues to do with their activities and renewal of MOU. I briefed DVC PRI on the issues raised which he gave direction.
28	12th Aug 2026	Collaboration Agreement between MMUST and WECOFA	**Venue: Director of International Relations and Academic Linkages (DIAL) office MMUST Kakamega** Met Director and we looked into ways to improve the CA as advised by Legal officer. By involving WECOFA's aspirations, an improved version of MMUST-WECOFA CA developed for discussion.
29	4th Sept. 2026	Collaboration Agreement between MMUST and WECOFA	**Venue: Director of International Relations and Academic Linkages (DIAL) office MMUST Kakamega** Consensus meeting on CA held at the DIAL office attended by WECOFA leadership, Director DIAL and Coordinator Outreach and Extension Services. Document was agreed upon for submission to the Legal officer and possible signing.
30	31st Aug 2026	Outline of PC workplan for 2026/2027	**Venue: MMUST Kakamega** Designed an outline of the 2026/2027 outreach & extension activities. Submitted through email to DVC PRI.
31	12th Aug 2026	Coordination of Drafting of the Coffee Project for MMUST	**Venue: SAVET Dean, Director Q/A, and Liaison Officer offices - MMUST Kakamega** Coordinated the drafting and improvement of the coffee project in MMUST following MMUST delegation engagement with HE Hon. Wycliffe Oparanya on Championing of Coffee rival in Kenya while attending the National Coffee Rivival Programme in Kianyaga, Kirinyaga county on 22nd June 2026.
32	6th Aug 2026	Planning and Execution of Media Breakfast Show for the Vice Chancellor, Prof. Solomon Shibairo.	**Venue: VC's Boardroom - MMUST Kakamega** Organised and participated in Vice Chancellors media breakfast interview. It was attended by

			journalists from various media houses, DVCs and the Vice Chancellor (Host).
33	16th - 22nd July 2026	Constitution of the Outreach and Extension Services Champions	**Venue: MMUST Kakamega** 1. Constituted section champions who are aggressively involved in outreach activities. 2. Whatsapp group created.
34	23rd July 2026	Champions meeting 1	**Venue: MMUST Kakamega (online)** Inaugural meeting presided over by DVC PRI – Roles and Responsibilities.
35	14th Aug 2026	Online Template for Entry of Activities	**Venue: MMUST Kakamega (online)** Template shared for Champions to enter activities from their respective sections.
36	11th Aug 2026	Champions meeting 2	**Venue: MMUST Kakamega (online)** Activities for 2026/2027 Financial Year discussed and sections required to adopt them.
37	18th Aug 2026	Joint Implementation Committee Meeting For The MMUST–ICA, Kenya Memorandum of Understanding (MOU)	**Venue: MCU MMUST Kakamega** Joint meeting was held and roles assigned. First activity launched for training our students on matters of Tribe and Peace. Attended by 5 ICA delegation.
40	27th July 2026	Verification and Validation of the Draft Consolidated 4th Quarter Report (FY 2025/2026)	**Venue: MCU MMUST Kakamega** Email Communication from Registrar responded to accordingly by the coordinator.
41	4th -8th Aug 2026	Participation in the Annual Principals Conference organized by FRISPA, Joventure Hotel Kisumu	**Venue: Joventure Hotel Kisumu** The VC addressed the Principals in Friends schools on Education, and MMUST achievements. Was joint by DCCM and KBC covered the event.
42	31st Aug 2026	Proposals on PC Committed Projects 2026/2027	**Venue: MMUST Kakamega** 1. Proposal for Renovation of Three Classrooms in Line With PC Item C234_12 No 2: **The proposal memo submitted to DVC PRI for action.** 2. Proposal for bodaboda sheds: **Already acted upon and approved for construction.**

Prepared by Dr. Philip Amuyunzu- Coordinator: ES&O